



# CYM Mentor eligibility

## Eligibility Policy

It is the policy of the Coromandel Youth Mentoring Programme that each participant must meet the defined eligibility criteria. Mentoring staff should be knowledgeable of and understand all eligibility criteria required for mentor and mentee participation in the program.

Extenuating circumstances may be reviewed at the discretion of the Program Coordinator and acceptance may then be allowed with the written approval of the Director when all eligibility requirements are not clearly met. These instances are expected to be rare.

## Mentor Eligibility Requirements

- Be at least 18 years of age
- Reside or work within the program operating region
- Be willing to adhere to all CYM mentoring program policies and procedures
- Commit to the programme for a minimum of 12 months (unless exceptional circumstances exist)
- Commit to spending a minimum of two hours a fortnight participating in the program.
- Be willing to communicate with the mentee fortnightly
- Complete the screening procedure
- Agree to attend mentor trainings as required
- Be willing to communicate regularly with the Program Coordinator and submit regular meeting and activity information
- Have access to a registered motor vehicle or reliable transportation
- Have a current driver's license, third party person insurance, and good driving record (where applicable)
- Have a clean criminal history (exceptions may be applicable at the discretion of the program coordinator and CYM director)
- Have never been accused, arrested, charged, or convicted of child abuse or molestation
- Willing to undertake Police vetting check
- Not be a user of illicit drugs
- Not use alcohol or controlled substances in an excessive or inappropriate manner

- Not currently in treatment for substance abuse. If a substance abuse problem has occurred in the past the applicant must have completed a non-addictive period of at least five years
- Not currently be under treatment for a mental disorder or have been hospitalised for a mental disorder in the past three years
- Not have falsified information during the course of the screening process

### **Screening Policy**

It is the policy of the Coromandel Youth Mentors mentoring program that each mentor and mentee applicant complete a screening procedure. The Program Coordinator and all program staff must be trained and required to carefully follow the screening procedures.

At minimum, the following screening procedures are required for mentor and mentee applicants. Program staff must ensure that each applicant completes these established minimum screening procedures:

### **Mentor Screening Procedures**

- Attend mentor training program as required (adult program 2 full days)
- Complete the written application
- Check driving record
- Complete Police vetting process
- Provide three personal references
- Complete the post-training interview